



# Career Suitability Report

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Report Prepared for

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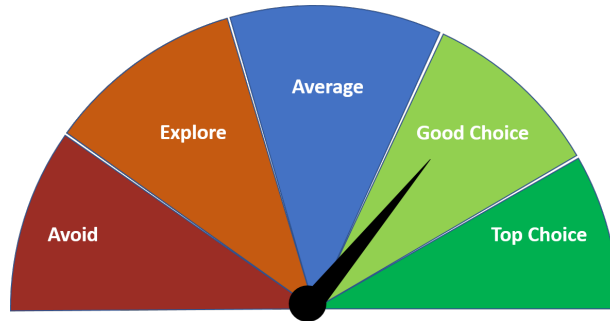
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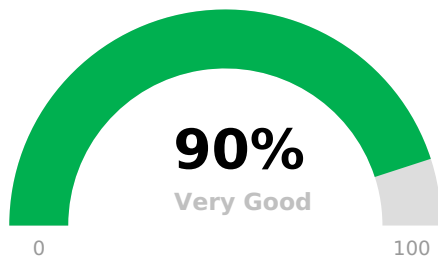
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# Career Path: Company Secretary

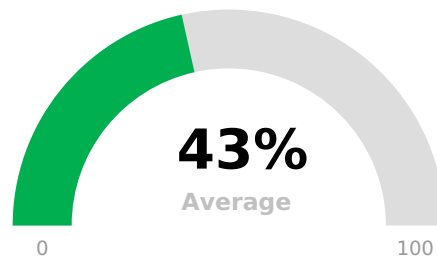
**Occupations** :Company Secretary;Compliance officer



**Suitability Meter**



**Career Interest**



**Skills & Abilities**

## Scenarios

1. **Good Choice** - You will fare much better in this career path as your interest and skills & abilities are aligned properly.

## Work Nature

### About Career

**Are you highly organised? Do you enjoy a structured work environment? Would you like to learn how a company functions? If yes, let us explore the career option of company secretary.**

Company Secretary (CS) is one of the principal officers of the company. A company secretary is a link between the company and its shareholders and government. They ensure that a company complies with legal and statutory compliances. They are accountable for the administration and implementation of laws and regulations throughout the company.

**Example:** Preeti Malhotra, Shyam Agarwal, Biswa Behari Chatterje, and Dev Bajpai are some of the top company secretaries in India

### Work Nature

- Complete the company's tax returns, advise the Board of Directors of their legal obligations to ensure that companies comply with statutory legislation.
- CS is also responsible for carrying out finance, accounts, legal, administrative and personnel functions in addition to his secretarial duties.
- Arrange the shareholders and company board meeting
- Company Secretary act as an internal legal advisor and representative.
- Company Secretary regulates the flow of dividends in a phased manner according to the laws followed by the company.





# Career Path Analysis

## Key Skills

- Corporate Governance
- Legal Compliance
- Regulatory Compliance
- Legal Document Review

## Your Career Path Analysis : Company Secretary

**The Career Path Analysis** contains four important parameters to have a better insight into the most suitable career path. These factors are fees for studying the primary courses needed for this career, demand for the skills in this career path, salary offered, level of preparation required on your part to pursue this career.

1. Fees		Medium
2. Demand		High
3. Salary		High
4. Level Of Preparation		Medium

# Career Navigator

## Career Navigator

### Career Navigator 1

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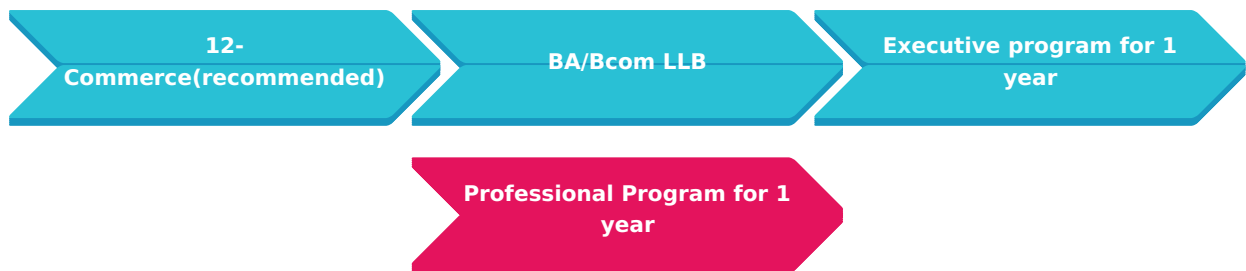
### Career Navigator 2

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### Career Navigator 3

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## Career Analysis

### Career Analysis - Positive (+)

- You mostly collect and trust the information that is presented in a detailed and sequential manner.
  - You are a highly observant person who learns best from practice.
  - You solve problems by working through facts until you understand the problem.
  - You mostly believe on factual information or past experiences.
  - You seem to make decisions based on logic rather than the circumstances.
  - You seem to look for logical explanations or solutions to almost everything.
  - You are a very task-oriented person.
  - You are ruled by your head instead of your heart.
  - You are a critical thinker and oriented toward problem-solving.
  - You prefer a planned or orderly way of life.
  - You like to have things well-organized.
  - Your productivity increases when working with structure.
  - You are self-disciplined and decisive.
  - You like to have things decided and planned before doing any task.
  - Mostly, you think sequentially.
  - You are quiet, reserved and like to spend your time alone.
  - Your primary mode of living is focused internally.
  - You are passionate but not usually aggressive.
  - You are a good listener.
  - You are more of an inside-out person.
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- You like activities that require to persuade others and leadership roles.
  - You generally enjoy starting your own business, promoting ideas and managing people.
  - You would like to manage financials and other people's money.
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- Your Career motivators are Adventure, Independence, Continuous Learning, High Paced Environment, Structured work environment, Creativity, Social Service

## GAP Analysis

### GAP Analysis - Negative (-)

- Your interest in intellectual, logical and investigative activities are lesser than required. This profile requires higher interest in investigative occupation.

## Skills and Abilities Analysis

### Your skill and abilities strength

- Your Numerical Ability are Good
- Your Leadership & Decision making skills are Good

### Your skill and abilities need to be developed

- Your Logical Ability need development
- Your Verbal Ability need development
- Your Clerical and Organizing Skills need development
- Your Spatial & Visualization Ability need development
- Your Social & Co-operation Skills need development
- Your Mechanical Abilities need development



## Report Activation

**We have Shortlisted 1 Top Career Paths and 44 Good Career Paths for you with Execution plan.  
Activate your Report NOW.**

- 25+ Pages Career Report
- Detailed Execution Plan
- Career Analysis across 3000+ Occupations
- Generate unlimited reports of different Career Paths

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